



**The Wales Synod Cymru Advance Fund
Report Template**

Details of the Person completing the Report

Circuit or Synod Organisation	
Church (if applicable)	

Correspondent:	Name	
	Address	
	Post Code:	
	Tel. No.	
	E-mail	

Grant Details

Report Start and end dates

Type of Project	Please tick
Mission/ Outreach	
Buildings	
Other – Please specify	

Grant Amount this year Overall Project cost this year.....

If multi year please indicate which year ...One/ two/ three/ four /five

Project Aim	Describe the original aim
Project Objectives	
Objective 1	write the details of the objective here:
	Describe what progress has been made this year:
Objective 2	write the details of the objective here:
	Describe what progress has been made this year:
Objectives 3	write the details of the objective here:
	Describe what progress has been made this year:

Add in more lines if you have more objectives	
Activities	Describe the activities that you did to achieve the objectives.
Problems	Describe any problems you faced and what you did to overcome them
Lessons Learnt	Share any lessons you learnt either in overcoming problems or what went really well